



School Policy



**Breakfast Club
2020 - 2021**

The primary purpose of the breakfast club is to support families and their children.

Getting a Place

Parents can request a place for their child by completing the form at the end of this policy. Spaces are given to parents on a first come first served basis, secured once payment has been received. The costs are:

Daily rates: £4.00 (full session), £2.00 (8.15am drop off) / additional siblings £3 (full session), £1 (8.15am drop off).

Please be aware, children booked onto the 8.15am drop off will not receive breakfast as part of their session.

Payment/Non-payment.

Fees can be paid by cheque to 'Lightmoor Village Primary School', electronic transfer (ParentPay), Childcare Vouchers or cash. Fees are payable in advance or by cash, to the breakfast club supervisor.

The Menu

Fresh fruit juice and fruit, toast & cereal (served with semi-skimmed milk).

The Staff

There are two members on Breakfast Club staff on duty every day. In addition to Breakfast Club staff, the Site Manager will be on site from 7.00am, and members of the Senior Leadership will be on site from 8.15am. All staff are DBS checked. Parents should not drop off their children earlier than the start of 7.30am and there will be no supervision of children arriving earlier.

The model of practice

As stated, we are trying to encourage a family atmosphere. We believe this is best done with a degree of self-help, so children are involved in setting the tables, helping to serve (safety first of course), clearing up and washing the dishes.

Behaviour

We expect the same level of commitment to behaviour in breakfast club as we do the rest of the time. Poor behaviour is likely to lead to exclusion from the breakfast club.

Attendance

We expect children's attendance to be regular. Parents who are sending children by their own request may choose to send children on specified days only but this needs to be arranged by agreement and in advance. 24 hours' notice is required for non-regular attendance or any non-attendances.

If your child is unable to attend a session due to illness a booking can only be rescheduled provided the office is informed no later than 3pm on the day prior to the booking (01952 387620). This is due to staffing arrangements.

The school reserves the right to decide whether or not pupils attend. Poor behaviour is likely to lead to exclusion from the breakfast club.

As stated in our registration form, parents/carers must agree to pay the set price per session for each child, **in advance** of sessions attended. Sessions run from 7.30am to 8.40am or 8.15am to 8.40am each day.